

QI Seminar Rubric

Rating Scale: Exceeds Expectations = above expected level for stage of training; Meets Expectations = appropriate for stage of training; Partially Meets = some objectives met, gaps remain; Does Not Meet = objectives not met; Not Applicable = objective not addressed.

Seminar Criteria

Criterion	What to assess	Exceeds	Meets	Partially	Does Not Meet
1. Understanding of QI Concepts	Understanding of foundational QI principles	Clearly explains concepts and applies them beyond examples provided	Accurately explains core concepts	Basic understanding with inaccuracies	Unable to explain key concepts
2. Problem Identification & Aim Statement	Defines a meaningful, measurable improvement opportunity	High-impact problem with a clear, measurable, well-scoped aim	Appropriate problem with a clear aim	Problem or aim lacks clarity or measurability	Problem or aim is unclear or inappropriate
3. Application of QI Methods	Applies QI tools and methodology appropriately	Thoughtful selection and adaptation of QI tools	Appropriate use of basic QI tools	Limited or inconsistent application	QI methods not applied or incorrect
4. Data & Measurement Strategy	Uses data to inform improvement	Meaningful measures and data	Appropriate measures identified	Measures poorly aligned or incomplete	No meaningful measurement strategy

		sources with clear rationale			
5. Analysis & Critical Thinking	Reasoning related to system issues and improvement	Insightful analysis of system factors and barriers	Logical analysis of contributing factors	Superficial or incomplete analysis	Limited or no analysis
6. Application to Clinical Practice or System	Connects learning to real-world practice	Clearly articulates broad applicability and sustainability	Applies learning to current practice or setting	Limited connection to practice	No clear application identified
7. Engagement & Professionalism	Preparation, participation, and professionalism	Highly engaged, contributes meaningfully	Engaged and prepared	Inconsistent engagement	Minimal engagement
8. Reflection & Professional Growth	Reflects on learning and identifies next steps	Insightful reflection with clear growth goals	Thoughtful reflection	Limited reflection	No reflection provided

Overall Rating

☐ Exceeds Expectations ☐ Meets Expectations ☐ Partially Meets ☐ Does Not Meet

Narrative Feedback (Required)

Strengths:

Areas for Growth:

Recommended Next Steps: